

Lowell Public Schools: Robinson Middle  
School

# Family Orientation In-Person Learning

September 2020





# A Day in the Life of a Robinson Middle School Student

Grade 5	A/B Day Schedule
7:20-7:35	Homeroom
7:35-8:12	SEL
8:12-8:57	AA/Prep/mask break
8:57-9:42	RW/Eureka M
9:42-10:27	WWW/Math Int
10:27-10:42	Mask Break
10:42-11:27	RW/Eureka M
11:27-12:12	WWW/Math Int
12:12-12:42	Lunch/Mask Break
12:42-1:27	Science/Social Studies
1:27-2:10	ELA IXL Intervention/SEL 1X weekly

<b>Grade 8</b>	
7:20-7:35	Homeroom
7:35-8:30	Math/ela/science/ss
8:30-9:25	ELA/science/ss/math
9:25-9:35	Mask Break
9:35-10:30	science/ss/math/ELA
10:27-10:42	Mask Break
10:42-11:37	SS/Math/ELA/Science
11:37-11:42	Mask Break
11:42-12:12	Lunch/mask Break
12:12-12:57	IXL ELA/Math Intervention
12:57-1:05	Prepare for home
1:05-1:15	Mask Break
1:15-2:10	AA/Prep

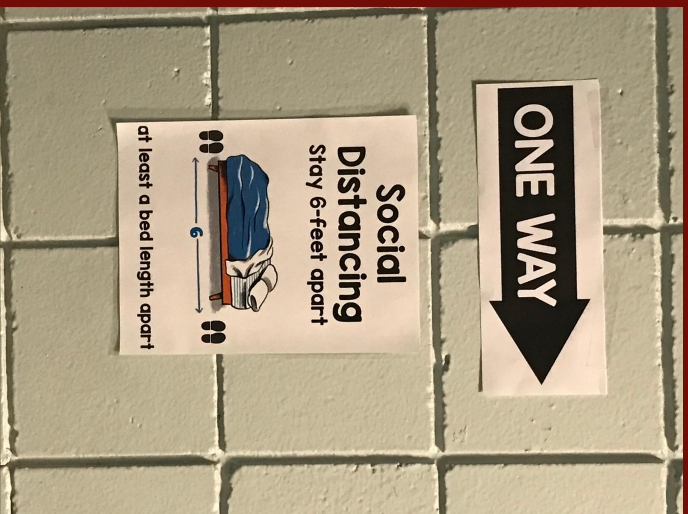


# Arrival Procedures

- ❑ Students arriving on the bus will wait on the bus and be dismissed one at a time by an adult
- ❑ Students arriving by car will pull to the end of the island out front and an adult will greet them. Please remain in your car.
- ❑ We will use multiple entrances to the building
  - ❑ Grade 5- Cafeteria Doors
  - ❑ Grade 6 Rear door
  - ❑ 7th grade - Main Entrance
  - ❑ 8th Grade - Gym door
  - ❑ CSA- Cafe door
  - ❑ Language Based- Main Entrance



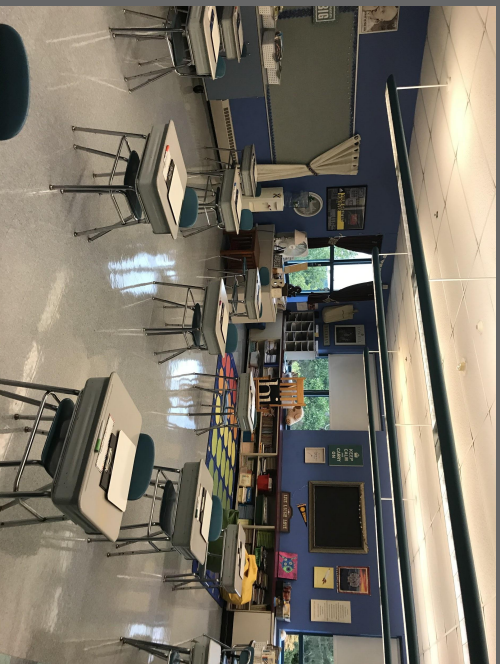
# Safety Precautions



- Anyone who enters the building must wear a mask
- Maintaining 6 feet of social distancing
- One way hallways and stairwells
- Sanitizing stations at entrance and in every classroom
- Limited capacities in classrooms, pull-out spaces, and restrooms
- No large gathering spaces
- Disinfecting and sanitation schedule



# The Academic Day



- ❑ Grade levels will be using the same electronic platforms for learning: Grades 5-8 will use Google Classroom
- ❑ Teachers will communicate through the Dojo app, their email and by phone.
- ❑ Devices and supplies will all be provided to your child
  - ❑ Parents will have to come to the school to sign out device and pick up the materials
  - ❑ Passwords for platforms will be provided at that time



# The Academic Day

## New or Upgraded Curriculum Materials

- Learning Management System (LMS):  
Buzz LMS
- LEXIA
- STMath
- Raz-Kids
- Epic! (Unlimited during school hours & 2 hours free outside of school hours)
- Tumblebooks
- Mystery Science
- History's Mysteries

All students will be taught to use these programs in the event that we have to move to remote learning.



# Dismissal Procedures

- ❑ Grade 5 walkers will be dismissed from the Cafeteria classroom doors
- ❑ 6th Grade walkers will be dismissed from the area behind the Robinson School
- ❑ Grade 7 walkers will be released through gym at 2:05
- ❑ Grade 8 Walkers will be released through main doors at 2:10
- ❑ Bus students will wait in their classrooms until their bus is called and then meet in the lobby where a teacher will help them get to the bus
- ❑ Dismissal will move slower than usual to ensure we are maintaining Social Distancing





# Attendance

- ☐ As always, student attendance will be taken daily and entered into our database system by our school clerk.
- ☐ If students are sick, parents should still CALL the school at 978-937-8974 for record keeping and doctor's notes should be emailed or faxed to the school to excuse absences
- ☐ Student must attend each session to be marked present (unless exception in IEP or 504 plan)
- ☐ Attendance will be monitored carefully by teachers and administrators. We will reach out when we see many absences or a pattern of absences to create an attendance plan.
- ☐ School-based attendance teams will track "daily or weekly meaningful interactions" and follow the LPS district attendance intervention plan.
- ☐ Dismissals should be for important/emergency reasons only. Please send an email or written note to your teacher and call Ms. Rivera in the front office.
- ☐ Because we are not permitted to have visitors in the school building, we ask you not dismiss your child after 1:30.



# COVID-19 Exposure Plan

- Parents are our 1st line of defense
- If your student is showing symptoms they should remain home and get tested
  - If negative student can return to school 24 hours after showing no symptoms (without medication)
  - If positive student should remain home for 10 days and please notify the school
- Students showing symptoms at school
  - Wait in an isolated space away from others
  - Parents called to pick student up
- School will notify parents of positive cases in which their student had close contact



# Supports Available for Families

**Please let us know if you need help accessing any of these supports:**

- Social Worker
- Food Service Sites
- Bilingual Parent Liaisons
- Catie's Closet

**Information will be sent to you by:**

- Dojo
- Emails at 6:00pm Sunday evenings
- Emails
- FB (@robinsonmiddleschool)
- School Website



# Device & Materials Distribution Plan

At the Robinson, we are committed to providing students and families with the technology and materials their students need to learn in a remote setting.

- All students have been receiving a LPS device for the school year to engage in remote learning
  - We have been providing Chromebooks to students in Gr 5-8 on the 14th, 15th and 16th
- Families will receive appropriate materials for the start of the year when they come to pick up the computer device



# Device & Materials Distribution Plan

## What to expect when you pick up your student computer device:

There are THREE forms families can expect when you arrive to pick up the device:

- **Acceptable Use Form** - this 4 page document explains exactly what is considered *acceptable use* of a LPS computer device - you will take this home with you.
- **Device Receipt Form** - a staff member will help you complete this form for our records that documents your student's information and the exact device received
- **Insurance Information** and **web-link** - you will receive information about an optional insurance program which covers damage and/or loss of the device for \$24 for the full year



# Next Steps

- ❑ Device Distribution:
  - ❑ September 14th, 15th and 16th
  - ❑ Supplies
  - ❑ Passwords
- ❑ School starts on September 17th - 7:20am for all Robinson Middle Students